Course Syllabus

- **Course title:** Organic Chemistry II (Chem 2211)
- **Lectures:** TR, 6:30 pm--7:45 pm
  BSF 100
- **Instructor:** Professor Xiaodong Michael Shi,
- **Office:** BSF 310
- **Office Hours:** Dr. Shi: Wednesday 12:15 pm-1:15 am
  Or by appointment through email, need one day in advance
  (Extra helping sections will be holding on selected Wednesday night)
  Mr. Boliang Dong: Friday 09:30 am-10:30 am, NES 329.
  Ms. Ying He: Friday 03:15 pm-04:15 pm, NES 329.
- **Email:** xmshi@usf.edu
- **Course Website:** [http://xmshi.myweb.usf.edu](http://xmshi.myweb.usf.edu)
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- **Required Textbooks:**
  Graham Solomons and Craig Fryhle Organic Chemistry, 11th ed. and the Study guide (not required but good to have) and Wiley Plus code- These are part of the Organic Chemistry Package at the USF bookstore.

- **Suggested Study Aids:**
  Organic Chemistry Molecular model set (Not required but good to have)
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CLASS:

1. Lecture - It meets two times a week (TR). General topics with examples are first presented.

2. Discussion - It meets once a week in small groups. Here, topics and problems are discussed. This is where quizzes and most alternate/online assignments are given.

3. Hour Exams - Will be given as indicated in the class schedule.
PRACTICE PROBLEMS:

There is only one way to acquire an understanding of organic chemistry – solving problems and revising topics covered in the lecture. As a rule of thumb, for each course credit hour, you are expected to spend 4 hours per week on the revision and problem solving outside of the classroom, i.e., for this 3 credit hour course you are expected to work 12 h/week outside of class for revision and problem solving. It is absolutely essential to work as many problems as possible. The problems in the text should be done as you read the chapter/lecture notes and the problems at the end of the chapter afterwards to reinforce your class work. One should work all the problems in each assigned chapter. Do not use the solution manual to answer questions, and only use it to check answers that you think are correct. If you cannot solve a problem, first reread the relevant part of the chapter and lecture notes.
MAKE-UP EXAM POLICY

A make-up exam/quiz will be provided only for excused absences. Reasons for excused absences must be one of the approved by the USF. Employment schedules and athletic training/practice schedules of students do not comprise a valid excuse for absences. Unexcused absences from any exam/quiz will be scored as a zero. A make-up exam/quiz for those with an approved excuse will be conducted on the last day of class, time and place to be announced, but not during class. The make-up exam/quiz will be cumulative in nature. A student wishing to take the make-up exam/quiz for an approved excused absence would have to notify the instructor, using the form attached to this document, within the first two weeks of the class and provide documentation and discuss the logistics of the makeup exam/quiz. If there is an unexpected excused absence, the student would have to follow the same process above within three days in order to take the make-up exam/quiz.
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- **Grading and Examinations:**
  - **Quizzes:** 12 quizzes, drop two lowest scores
    (20 points each, 200 points total)
  - **Exams:** Two 100 points exams
    One 200 points exams (400 total points)
  - **Final exam:** ACS-cummulative exam (200 points)

- **Total points:** 800
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- Grading and Examinations:

Total points: 800

Grading standard:
- A >649 (80%)
- B 560-649 (70%)
- C 480-559 (60%)
- D 400-479 (50%)
- F <400
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- 2/19 Exam I (100 points): (Friday, 5:15 pm – 6:45 pm)
- 4/1 Exam II (100 points): (Friday, 5:15 pm – 6:45 pm)
- 4/22 Exam III (200 points): (Friday, 5:15 pm – 8:15 pm)
- 4/30 ACS-Final (200 points): (Saturday, 5:30 pm – 7:30 pm)
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- **Policy on Exams:** Exams will cover all of the material from the beginning of the course, with emphasis on material since the previous exam. All examinations must be taken at the times indicated above. Absolutely no make-up exams will be given. Only university approved absence from the exam will be accepted. University approved absence missed exam will be made-up by applying the percentage received on the final exam for the missing exam.
Policy on Exam Regarding: It is expected that some mistakes will be make in grading the exams. It is your responsibility to identify any errors in grading and make a written-request to me for a re-grade. If you would like your exam to be regarded, you must turn in your exam to me within one week of the exam date along with a written explanation as to why you think the exam needs to be regarded (this includes errors of addition). Exam submitted without written explanation will not be regarded. To insure against cheating in class exam will be photocopied and used for comparative purposes during regarding.
Policy on I Grades: An I grade will be assigned only when a prior arrangement has been made with the instructor. It will only be considered when the final exam is not taken and when work completed to that date is satisfactory. If the final exam is not taken and work completed prior to that date is unsatisfactory an F or N will be given, depending in the grading system the course was taken (A-F or P/N). An “Agreement for Making-up an I Grade” form must be completed and signed by the instructor, student and turned in within 48 hours after the final exam.
Issues of Disability: I stand ready to make reasonable accommodations, in accordance with the ADA (American Disability Act), for students with various kinds of disability, visible and invisible. I request that you see me during the first week of classes if this applies to you so that such accommodations may be made in a timely fashion. You will need to present me with a letter from the Office of Disability Services.
Classroom Diversity: You are expected to attend each lecture, be attentive during class and participate in class discussions (please feel free to ask questions if you do not understand something in lecture). You are also expected to listen respectfully to other students and me when we are speaking. To show this respect, I recommend that you turn off your cell phone. Racism, sexism, homophobia, classism, ageism, and other forms of bigotry are inappropriate to express in lecture.
**Policy on Scholastic Dishonesty:** Academic dishonesty of any kind will not be accepted in this course and will result in a grade of F on the exam or possibly harsher penalties. Academic dishonesty is defined as: submission of false records of academic achievement; cheating on assignments or examinations; plagiarizing; altering, forging, or misusing a University academic record; taking, acquiring, or using test materials without my permission; acting alone or in cooperation with another to falsify records or to obtain dishonest grades, honors awards or professional endorsement. All students must have ID cards readily available during the examination. Failure to follow these rules can result in a grade of F on the exam or possibly harsher penalties. It is worth noting that random in class exams will be photocopied and used for comparative purposes during regarding. Altered exams that are presented as original work fall under academic dishonesty.
I survived!!!
• Class note;
• Homework/problem set;
• Practice.